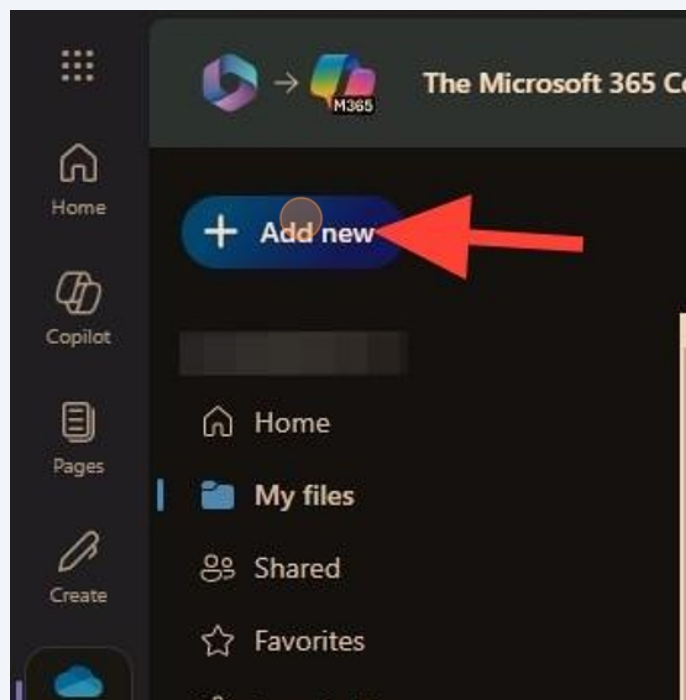


Copy Existing Recordings in OneDrive to EchoVideo

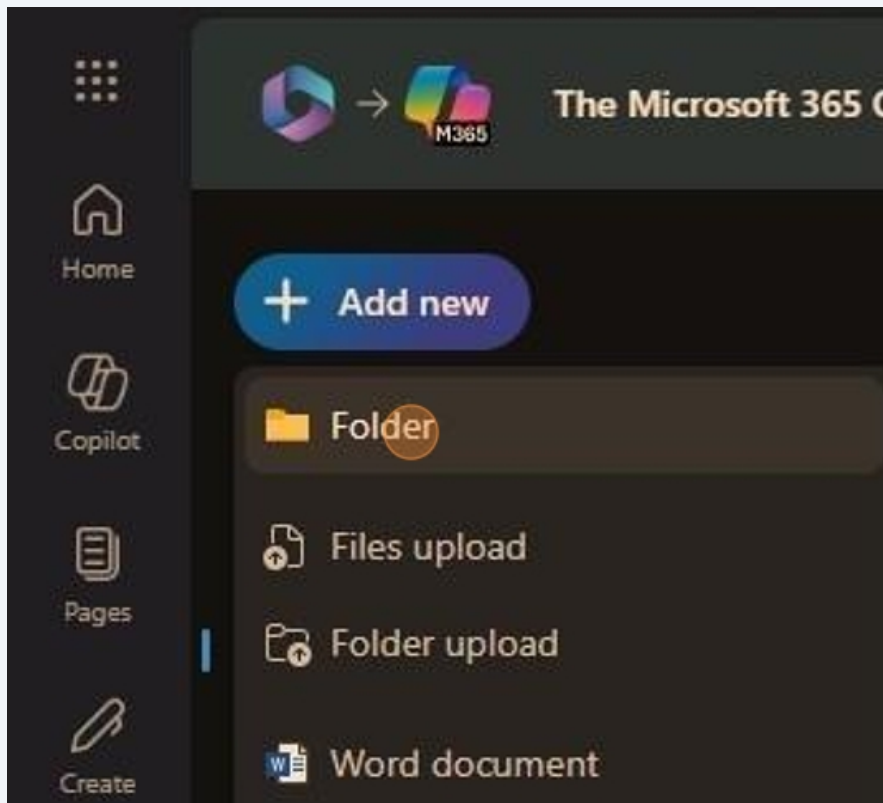
Applies to faculty. You will need to login into your OneDrive, EchoVideo, OneDrive, then Canvas to embed your recordings.

 Create a New Folder in your OneDrive.

1 In OneDrive, click "Add new".

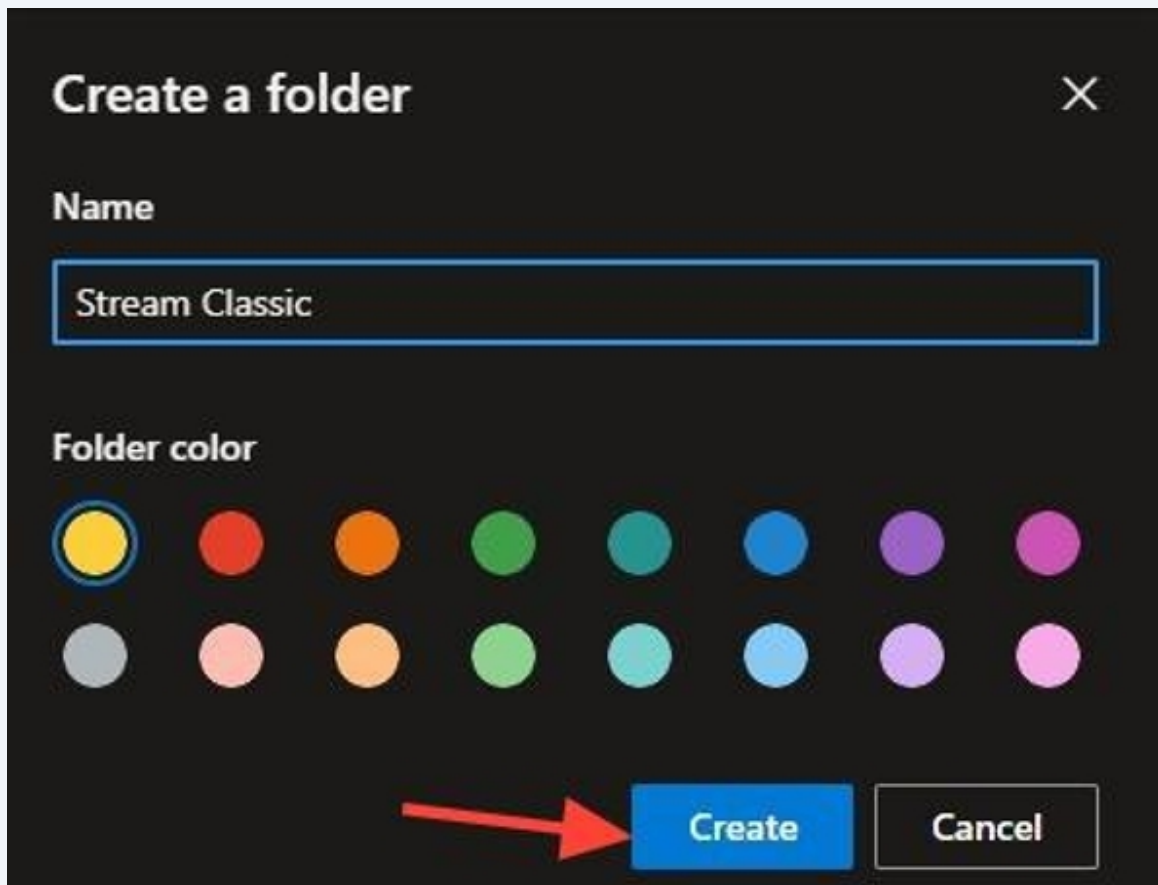


2 Click "Folder"



3

Click the "Enter your folder name" in the text field. Click "Create". Your folder is now created in OneDrive this is folder you will need to set up as a OneDrive subscription within your EchoVideo account.



Add your OneDrive subscription to EchoVideo.

4

In a new tab, navigate to echo360.org Click the "Email" field. Type in your SVSU email then click Sign In.

Enter email

Enter your LMS / VLE email or EchoVideo login email if you have one.

Email

5

If you are logging for the first time you will need to set a password. Click the [Forgot your password](#) link. Otherwise, enter your EchoVideo password. It is not synced with your SVSU password.

Log In

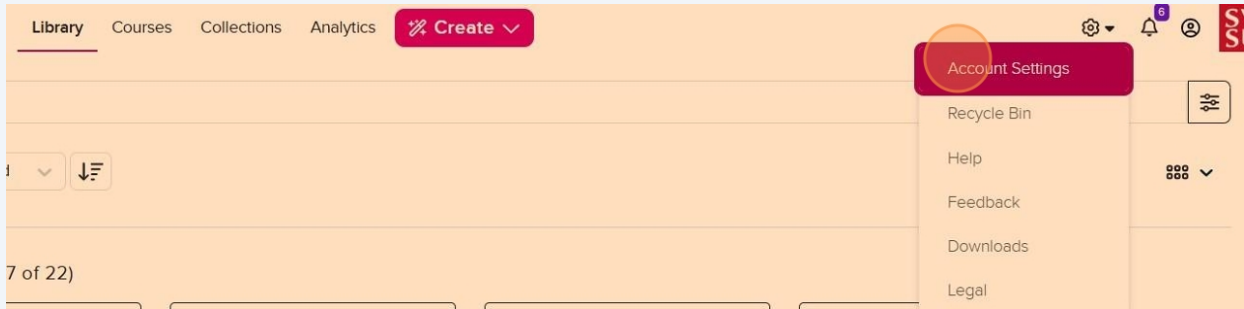
Email

Password

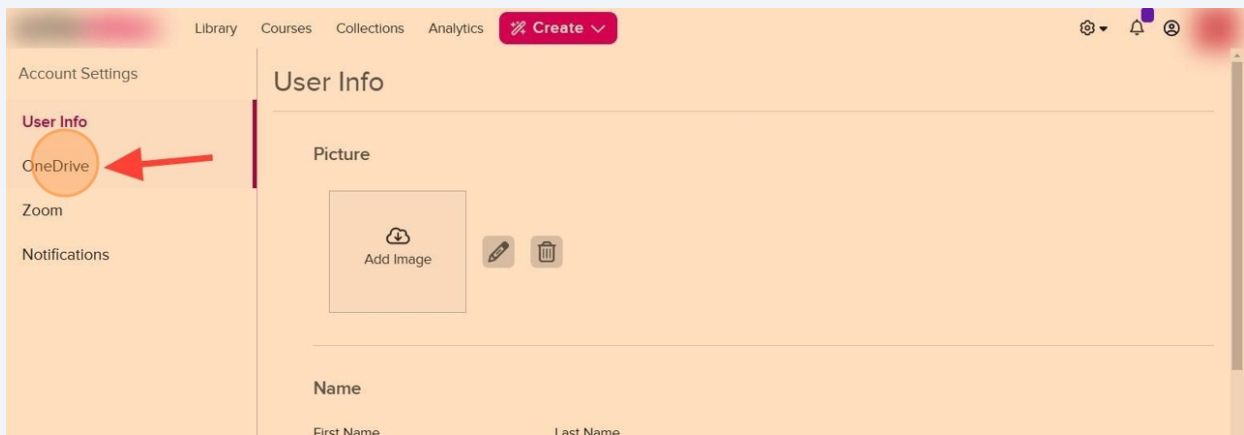
Sign In

Forgot your password? [Click here to reset.](#)

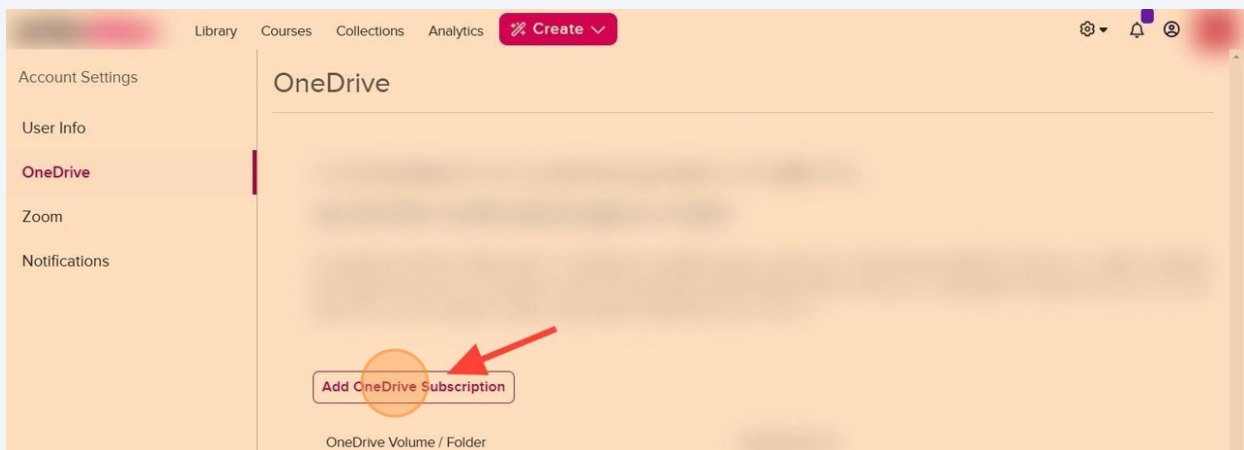
6 Once logged in, click "Account Settings". In the left menu, click OneDrive.



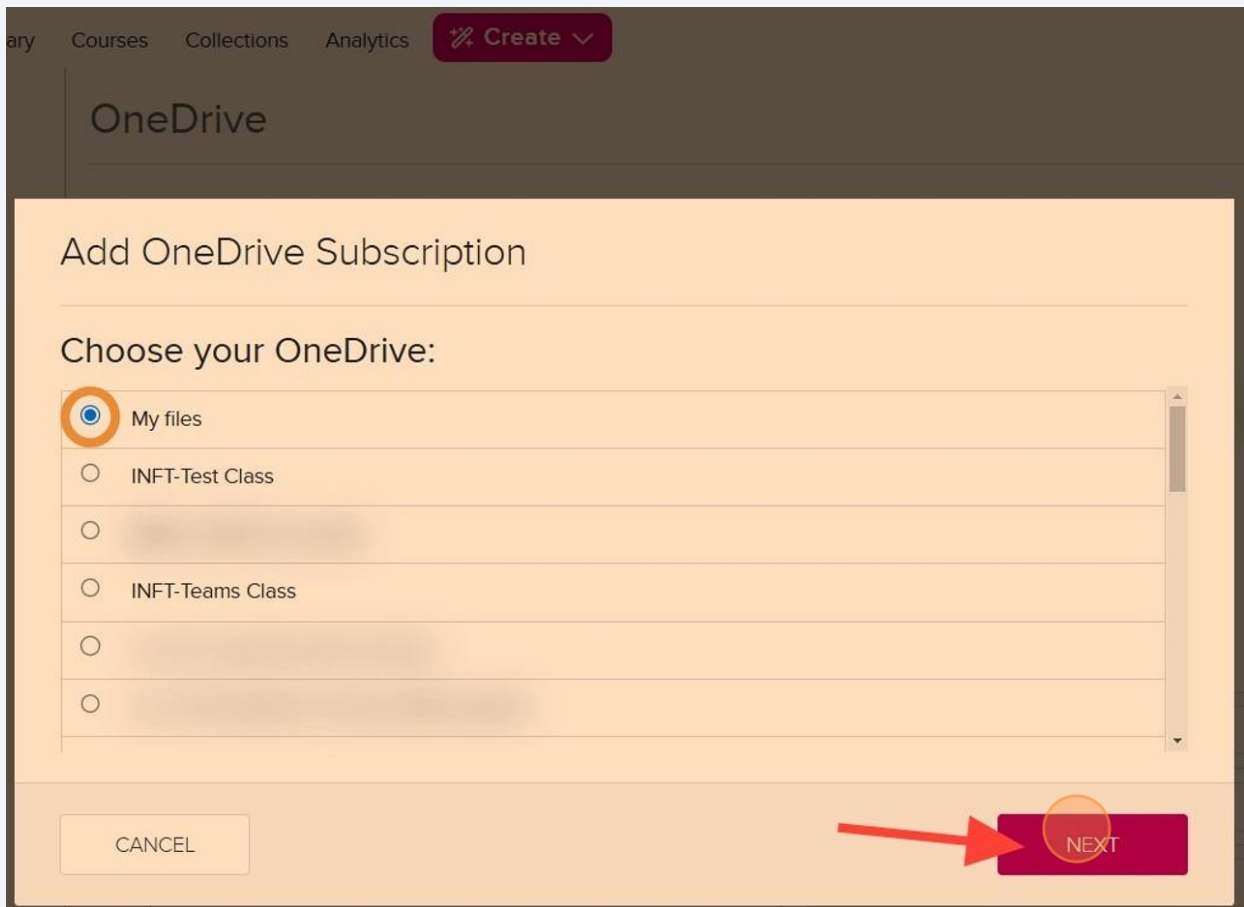
7 In the left menu, click "OneDrive."



8 Click "Add OneDrive Subscription"



9 Click My Files, then click "Next."



10 Select the OneDrive folder you want to copy recordings from. Click "Save".

Add OneDrive Subscription

Select a folder from the 'My files' OneDrive Volume to subscribe for automatic content import:

- public_html
- Recordings
- Scans
- SnowDay
- Stream Classic
- Stream Migrated Videos

BACK

SAVE

11 Your new OneDrive subscription shows in a list. You are now ready to move your recordings to the folder you subscribed to.

Courses Collections Analytics **Create**

OneDrive

Set up automatic transfer of media files from your OneDrive folders to Echo360.

Manage OneDrive subscriptions and mapping to Echo360

Add, manage, and remove subscriptions to existing OneDrive folders. New media added to subscribed folders is automatically copied to the selected Echo360 location. Section lessons are created for each media file copied to a section. Copied media also appears in your Echo360 library. For more information see [our online help article](#).

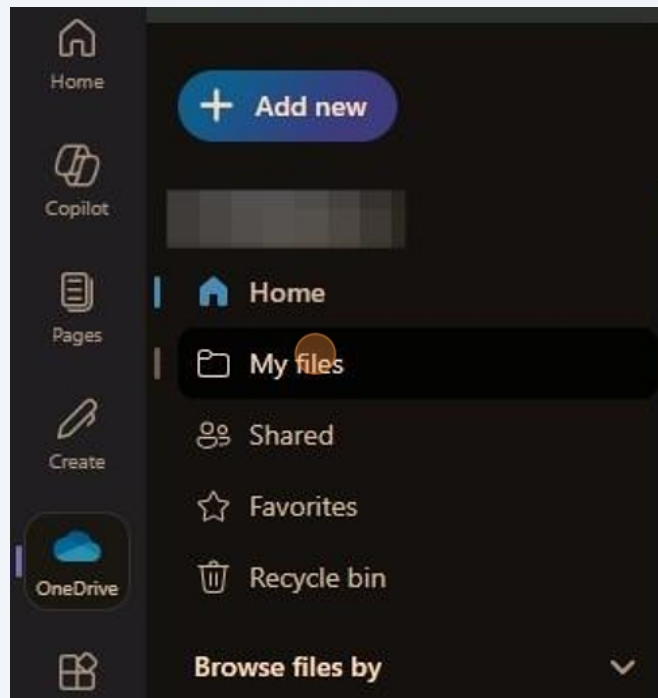
Add OneDrive Subscription

| OneDrive Volume / Folder | Echo360 Section | |
|---------------------------|-----------------|--|
| My files > Stream Classic | Library Only | |
| My files > Premiere Rush | Library Only | |
| My files > Recordings | Library Only | |

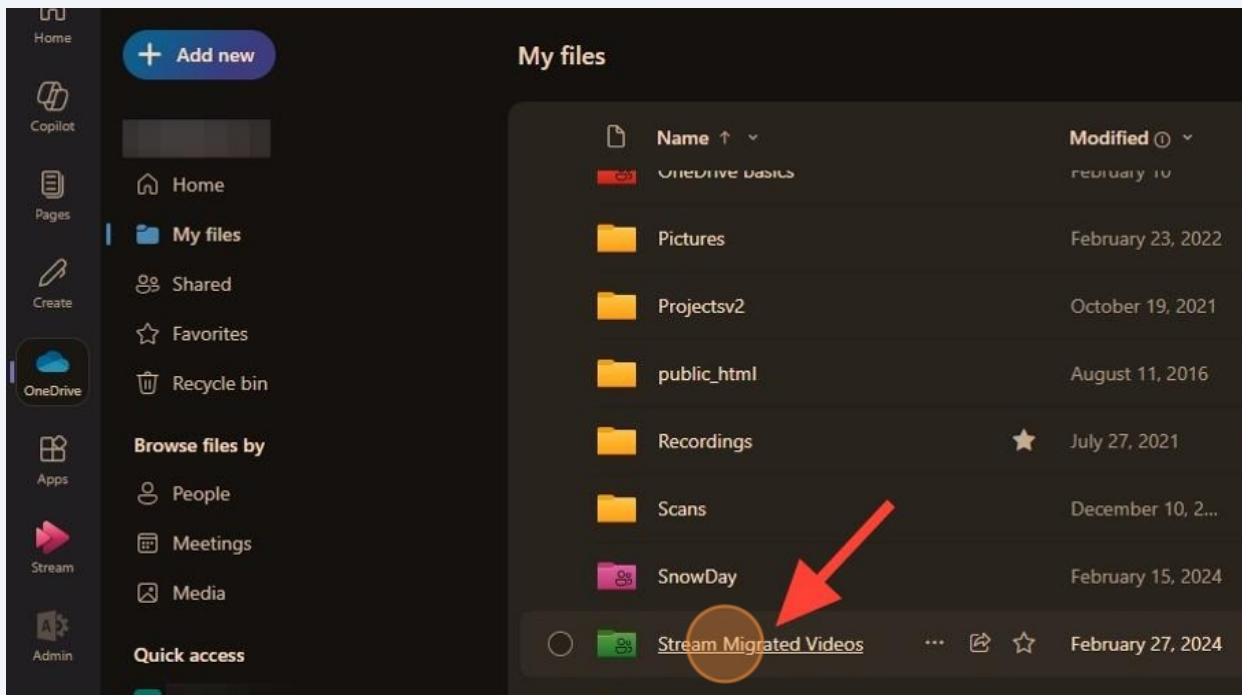
Save Section Settings

Move Recordings from Existing Folder in OneDrive

12 Go back to your OneDrive, click "My files."

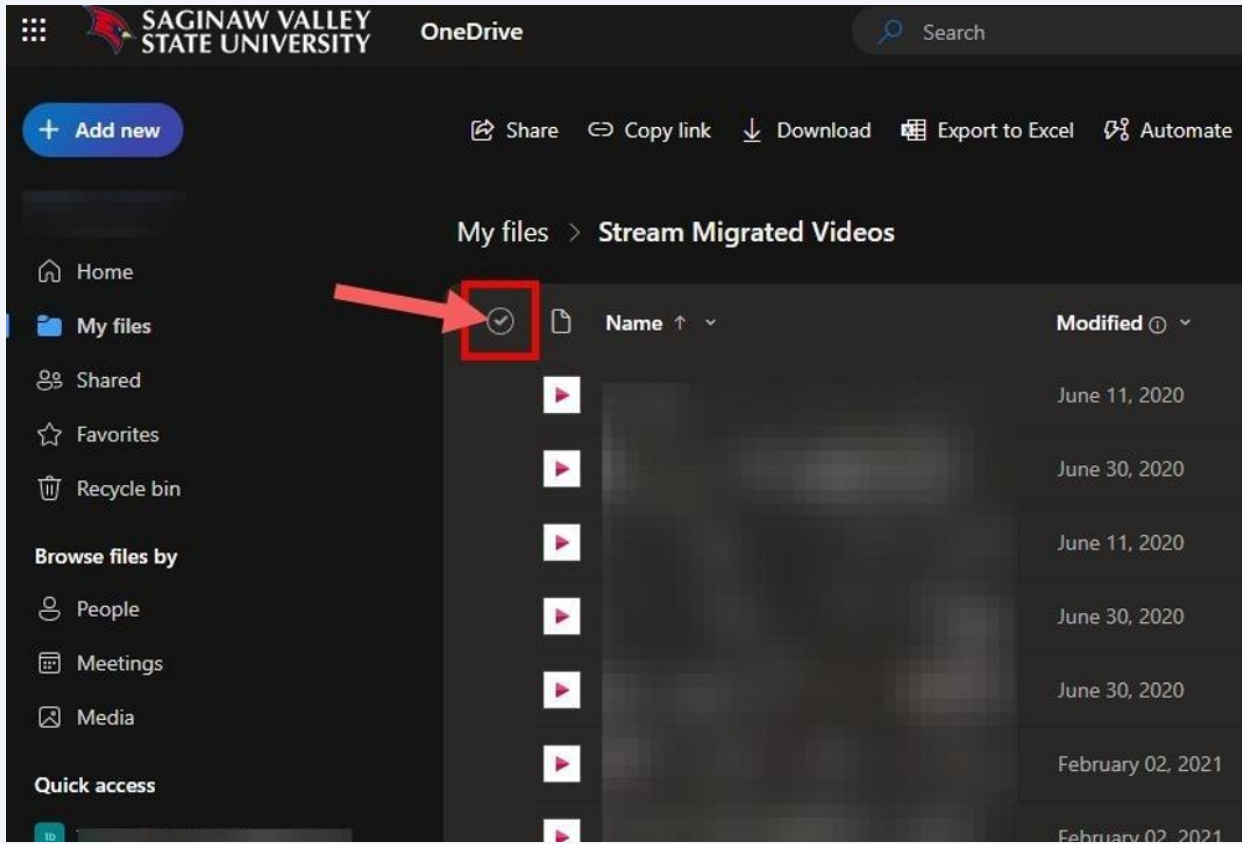


13 Use the scrollbar to navigate to your folder, click "Stream Migrated Videos" to open it.



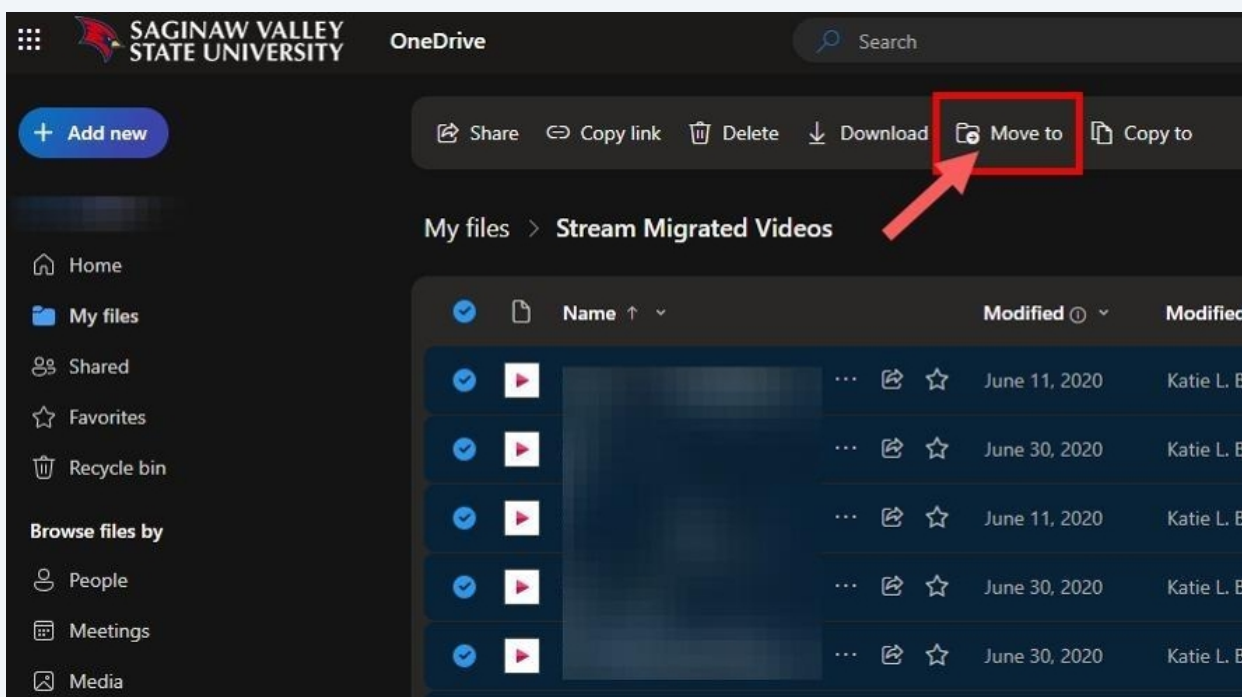
14

The Stream Migrated Videos folder displays all the recordings that migrated from Stream (Classic) video platform. Take your mouse and hover the far left of the Name column, click the outlined check button.

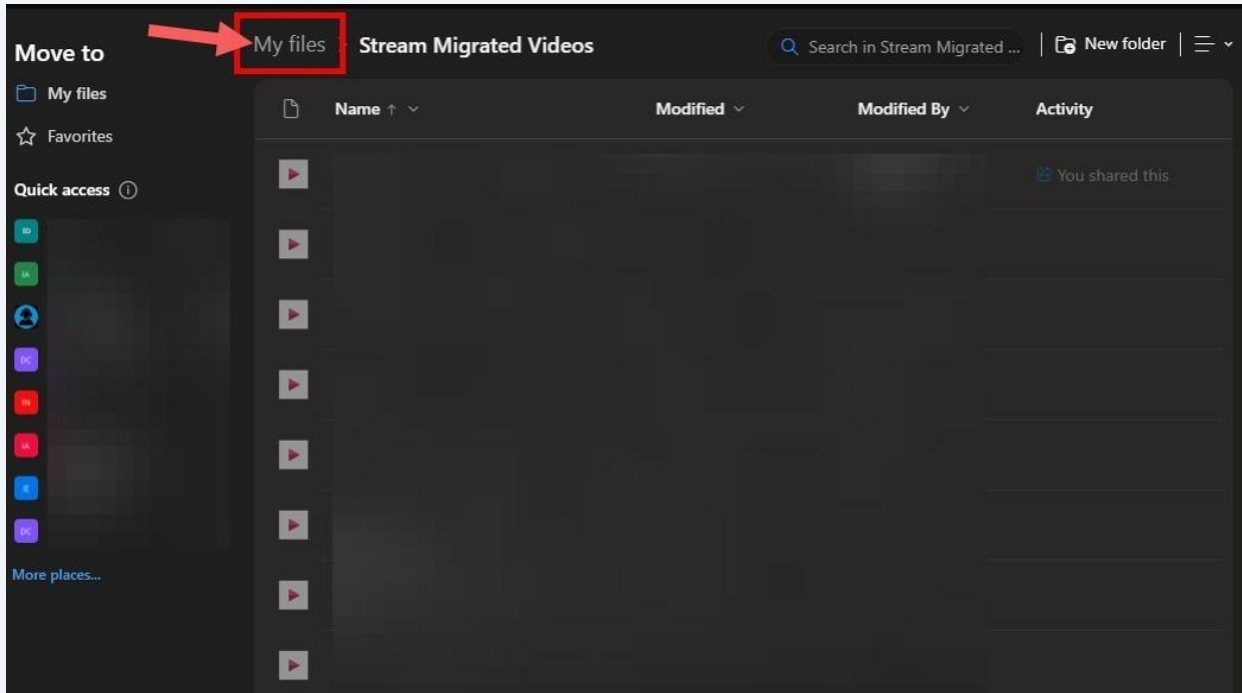


15

All your recordings are now selected (indicated by the blue checkmark) to the left of each recording name. Click "Move to" (top menu bar).

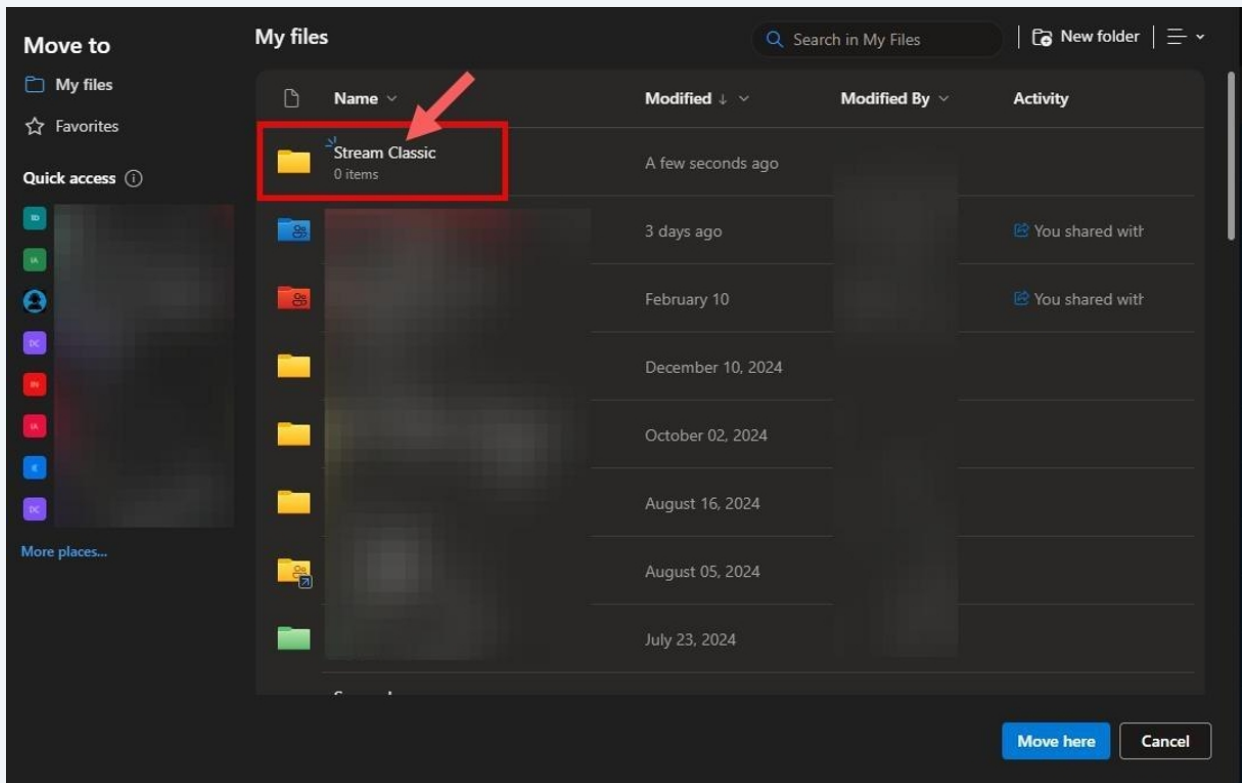


16 In the Move to window, click "My files".



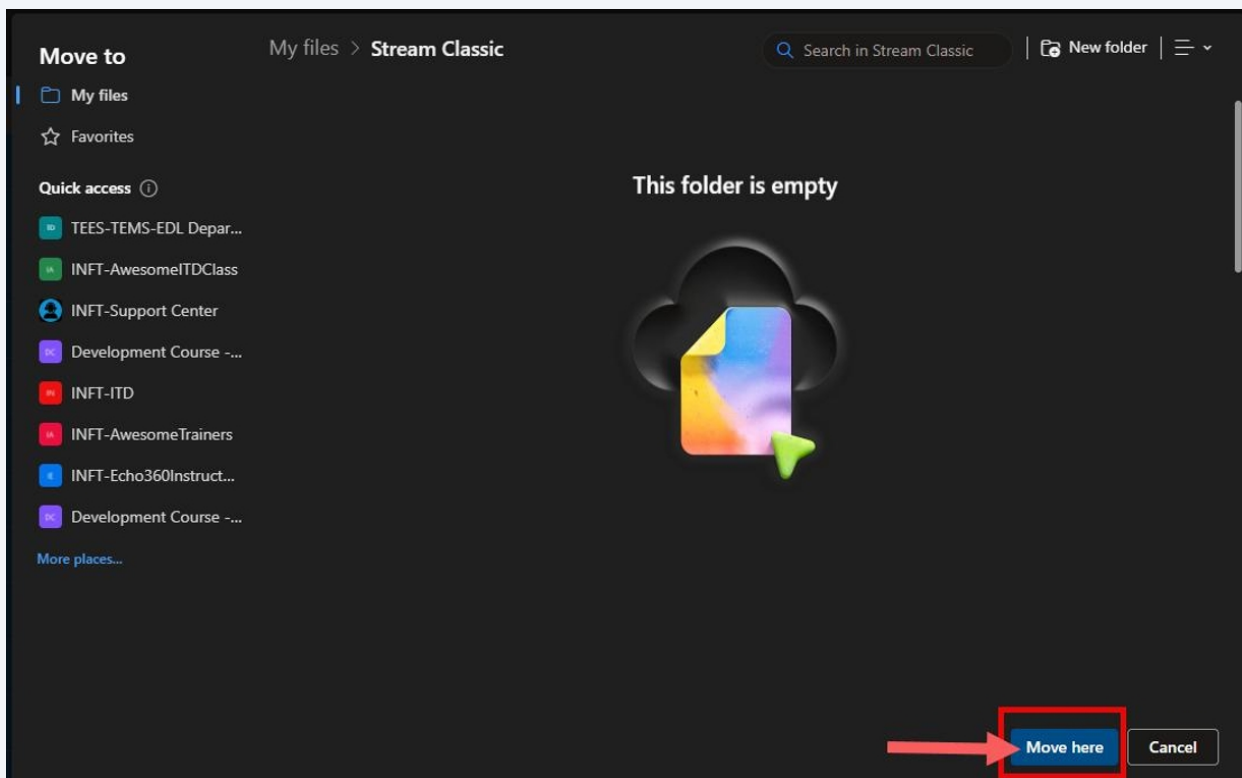
17

Select the folder name you just created in OneDrive, the sample image below shows folder name Stream Classic is selected.



18

Click the Move here button at the bottom-right. Recordings will start moving to this selected folder.





Recordings are now moved from Stream Migrated folder. The recordings will take a few minutes to start copying to your Library. You will receive an email notification alerting you when your video has finished processing.



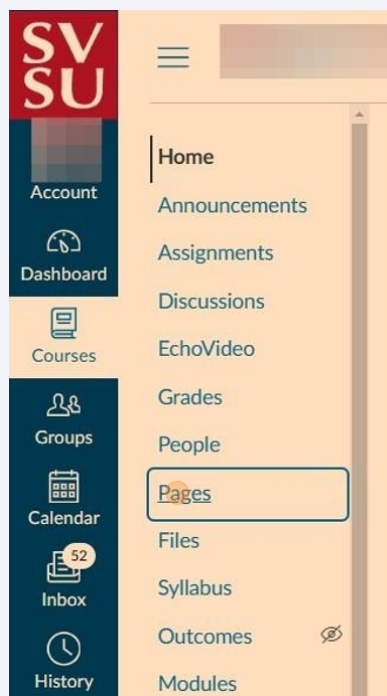
Share and Embed Videos in Canvas
(Recommended for Modules)

19

Once your recordings have finished and processed in your Library. Open your Canvas course if you are not logged in, go to canvas.svsu.edu On your Canvas Dashboard, open your course.

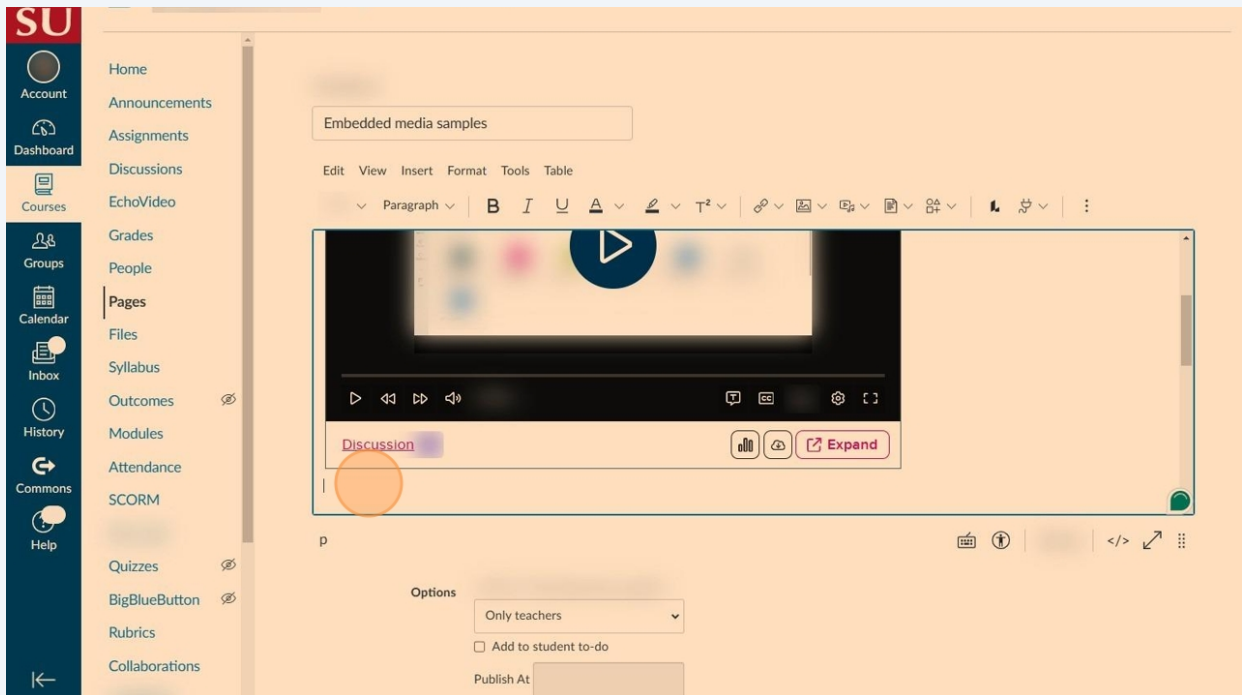
20

Click the content type you want to embed your recordings. This can be an existing or new Announcement, Assignment, Discussion, Page, Quizzes, or Syllabus content type.



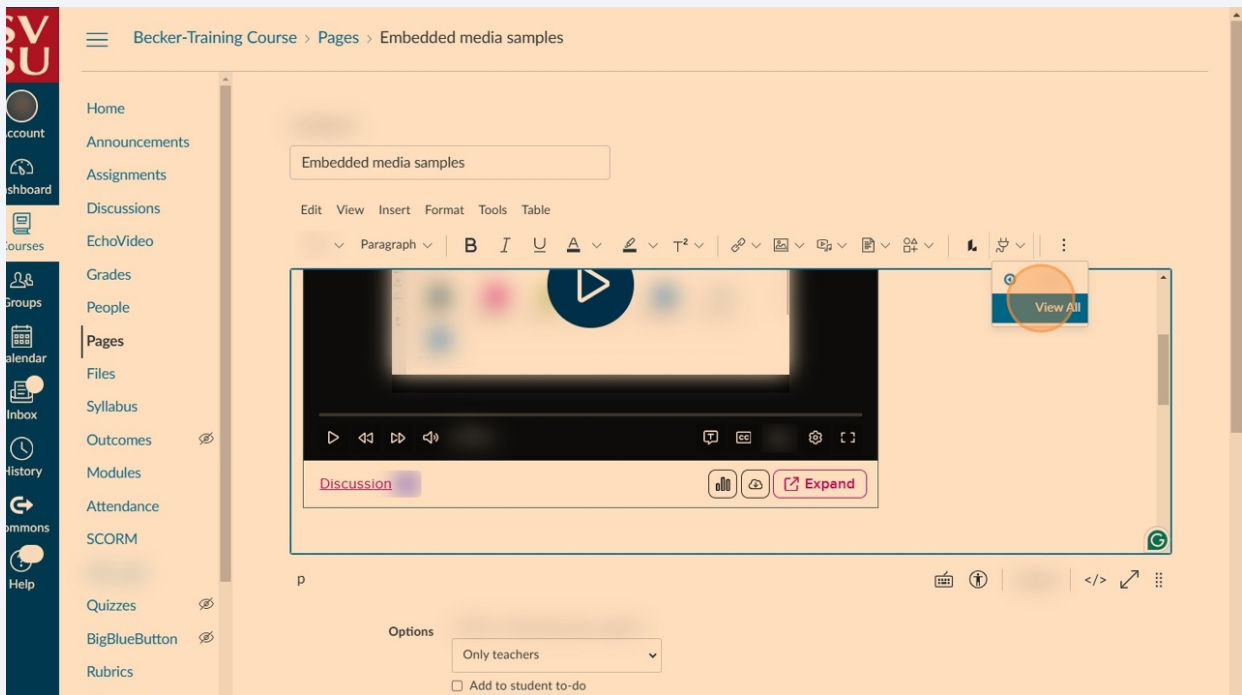
21

Once you have selected your content type. Note: This example shows Pages being used. Place your cursor where you would like the embedded video or link appear.

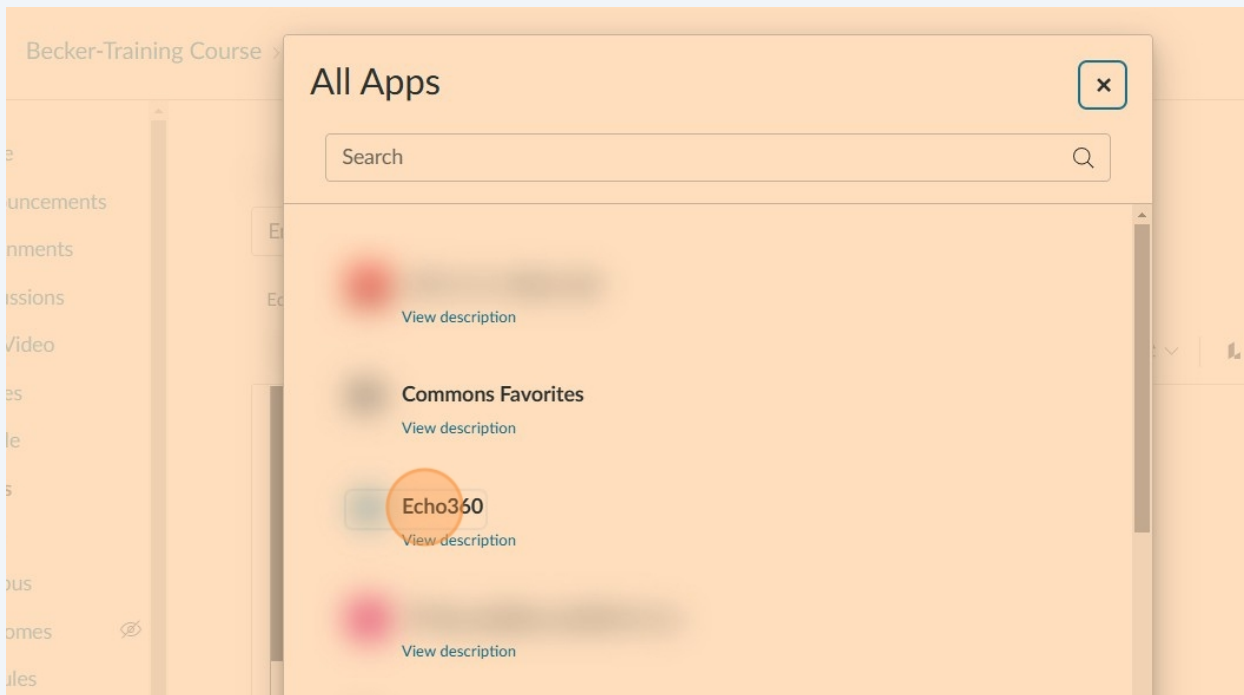


22

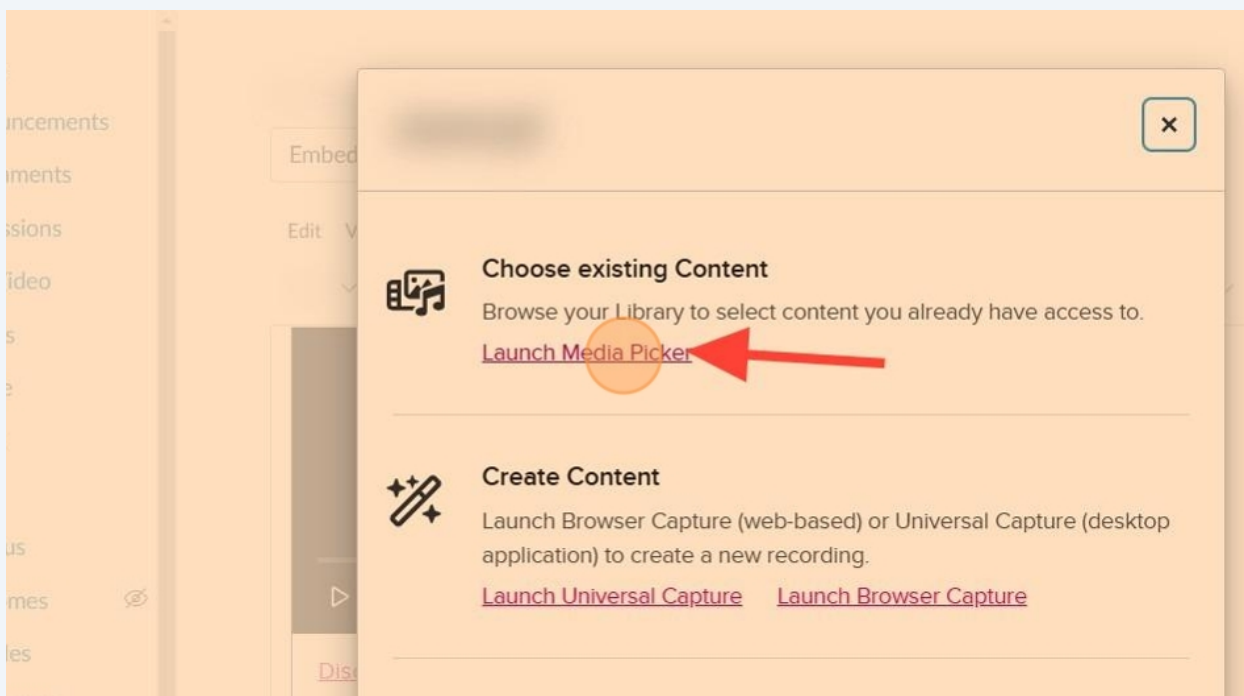
In the toolbar, click the Apps button or plug shaped icon. Click "View All" then select Echo360.



23 In the All Apps, window click "Echo360."

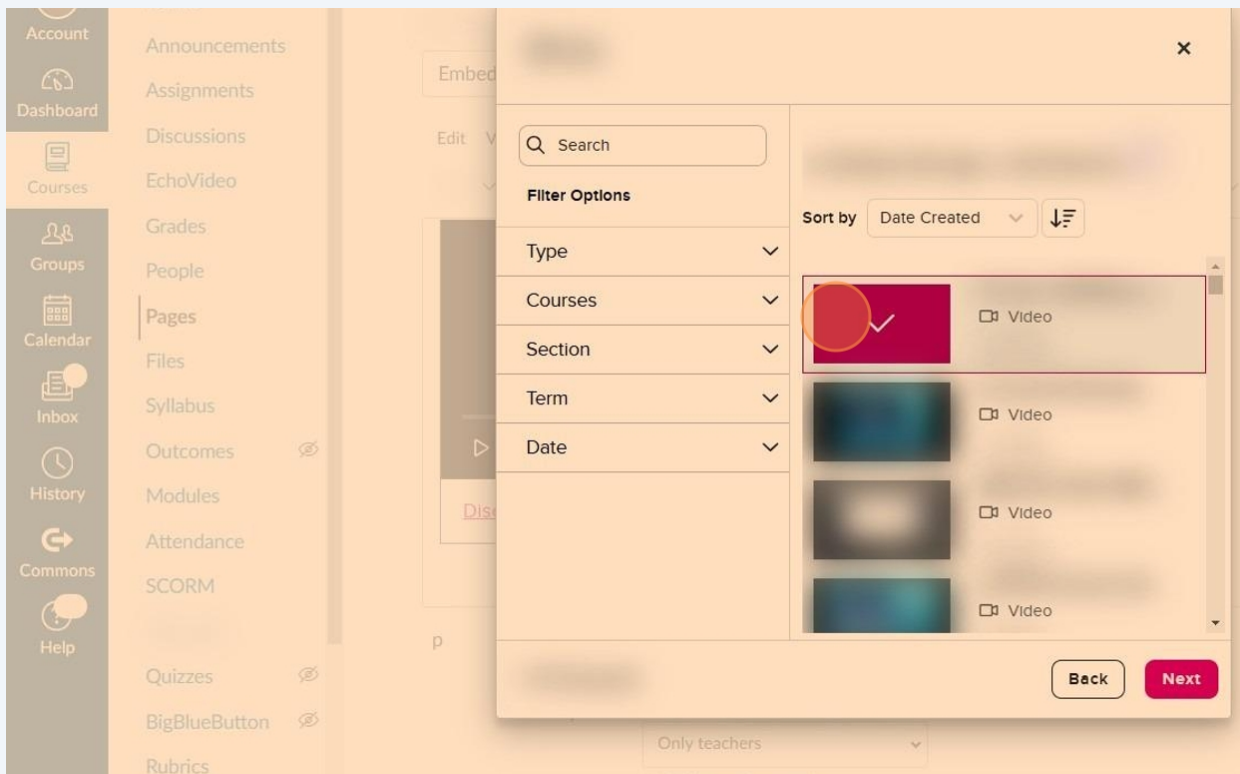


24 Click "Launch Media Picker." This will open your Library in a consolidated view.



25

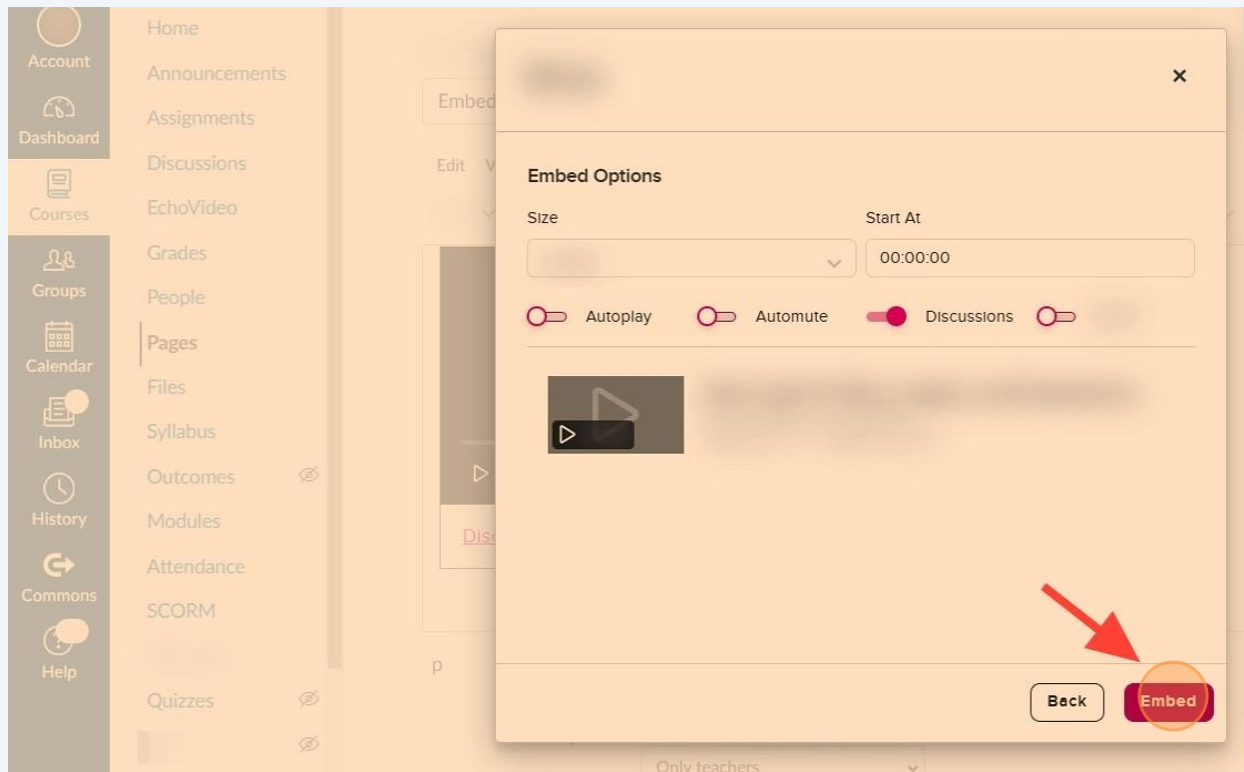
Moving from left to right. The left panel shows a search field, and some filter options which helps you find your media easier. On right panel is a list of your recordings, you can sort by Date Created or Name. Click to select the recording that you want to embed.



If you click more than one recording, you will automatically create a Playlist. Up to 50 recordings can be selected for a playlist. The benefit for instructor's it saves you time from embedding a single video one at a time because you can embed once and be done. [EchoVideo: Creating Playlists in your LMS Course - Support](#)

26

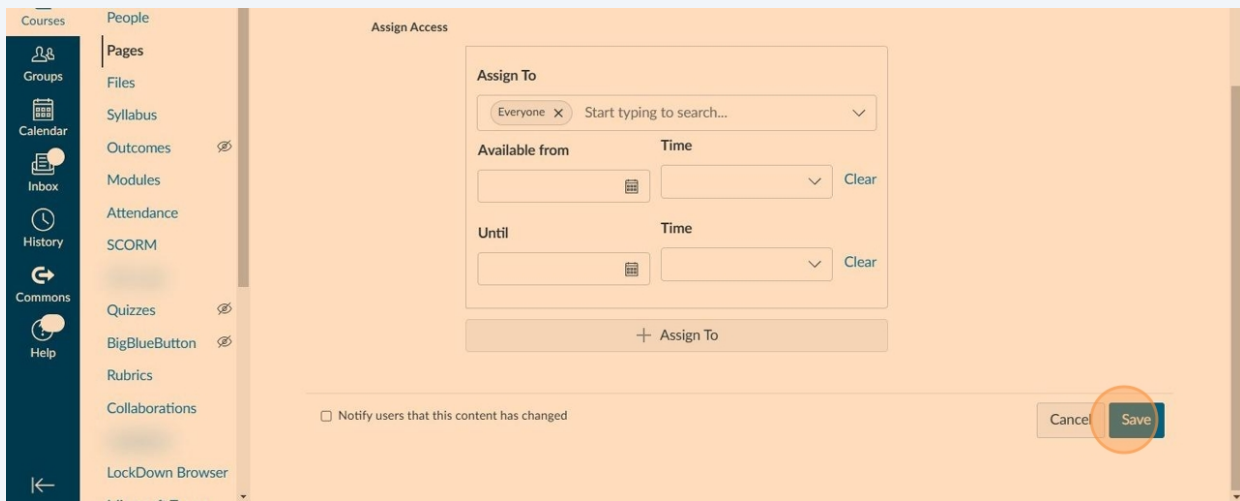
The Embed window displays, you can accept the default options or choose the *embed options as appropriate. Click "Embed."



***Embed Options:** Choose a Size (640x420 default), Start At (allows the embedded video to start at a specific time instead of the beginning), Autoplay (will enable Automute), Discussions (enables a panel where students can post a question, comment, or upload a image), or Link (allows you to embed a link to your video instead of an embedded video).

27

The video is embedded, proceed with the same steps to embed your next recording in your Page. When you are finished, embedding and/or setting your available from or until dates, click Save.



Embedding your media in Canvas has many benefits, all embedded media will import to other Canvas courses for reuse. Students will always have access as long as your content type is published, and your Canvas course is published.

Students can view your embedded recording(s) on a computer within a supported browser (Chrome, Firefox, or Edge) with the latest version. For indepth overview of embedding view our [Article - EchoVideo: Embed Media in C...](#)



Instructors can view all student participation (views and poll responses) from the EchoVideo Course Analytics icon in their Canvas course. Explore in-depth details in this [Article - EchoVideo: Analytics \(video...](#)